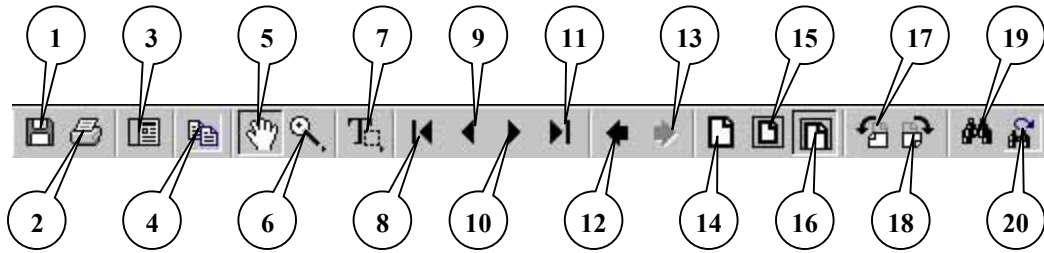


Adobe Navigation Tools



1. **Save:** Allows the document to be saved to disk or your hard drive.



2. **Print:** All (a), Single (b), or Multiple (c), pages may be printed.



3. **Show/Hide Navigation Pane:** Used to show or hide Bookmarks and Thumbnails in the window on the left-hand side of the screen. With that window hidden, more space is available for viewing the book, making the text and drawings bigger on the screen.



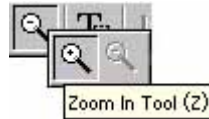
4. **Copy:** Used to copy selected items (used in conjunction with tool #7).



5. **Pan:** (Default mode) Used by clicking and holding the left mouse button while moving the mouse to scroll across a page or pages.



6. **Zoom:** Makes the page, along with all the contents, bigger or smaller. Holding down this button creates a flyout (multiple selections within the button)



7. **Text Select Tool:** Allows selection of text, column, or picture using the flyout option by holding down the button and selecting the desired button.



8. **First Page:** The first page in the document.



9. **Previous Page:** The page before the current page.



10. **Next Page:** The page after the current page.



11. **Last Page:** The last page in the document.



12. **Previous View:** Goes to the view that was on the screen right before the current view (works like the Back button on your Internet browser).



13. **Next View:** Used in conjunction with the Previous View button, it goes to the view that was on the screen right after the current view (works like the Forward button on your Internet browser).



14. **Actual Size:** Resizes the page to the original size.



15. **Fit in Window:** Resize to fit page height to window opening.



16. **Fit Width:** Resize to fit page width to window opening.



17. **Rotate View 90° CCW:** Rotate the page a quarter turn to the left (counter clockwise).



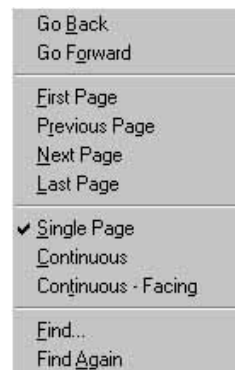
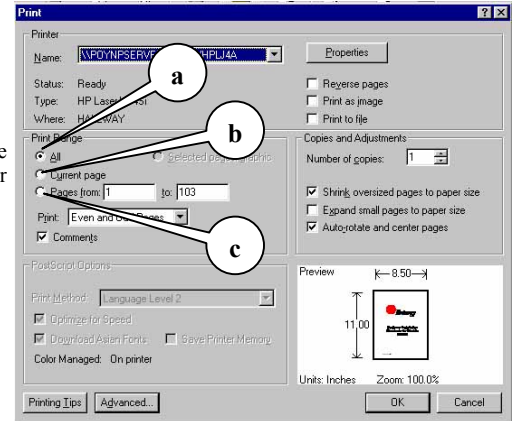
18. **Rotate View 90° CW:** Rotate the page a quarter turn to the right (clockwise).



19. **Find:** Search for a word in the document, including drawings.



20. **Search:** Continue searching the document for the same word.



Right clicking on the document will result in a small menu that contains some of these items.